

To: School Senior leads  
Solihull School Strategic Advisory Board  
Peer reviewers  
LA advisers

**CHILDREN'S SERVICES AND SKILLS**

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Your Ref.

Please ask for: Lisa Morris

Our Ref. LM/kes

Date: 12 November 2018

Dear Colleague

**Effective Classroom Observation**

Solihull LA has organised classroom observation training in association with Cambridge Education.

The training will be at Sans Souci Training Centre and involves 3 tutor-led days combined with 2 distance learning units and an assessed lesson observation. Training dates are **28<sup>th</sup> and 29<sup>th</sup> January 2019** with the assessment day on **Monday 1<sup>st</sup> April**. The intended audience is school senior leads, Solihull School Strategic Advisory Board peer reviewers and LA advisers. You will receive an Effective Classroom Observation training pack with supporting materials for use during the course and subsequently back at school – all aligned to the most recent Ofsted handbook. You will also be awarded a certificate on successful completion of your assessed task on day 3. Solihull School Strategic Advisory Board has contributed to reduce the cost of the training to attendees [usually £850 plus VAT] to encourage peer reviewers at the subsidised cost. The costs cover training, venue and refreshments.

**Course costs** - £350 for course costs and refreshments/lunch.

Booking through [inset@solihull.gov.uk](mailto:inset@solihull.gov.uk).

**Dates:** 28<sup>th</sup> and 29<sup>th</sup> January and 1<sup>st</sup> April

**Times:** The course will be a full day from 9:00am – 4:00pm on Monday 28<sup>th</sup> January and Monday 1<sup>st</sup> April.  
On Tuesday 29<sup>th</sup> January training will begin as the Head Teacher Briefing concludes at 9.30am but this is dependent on the room becoming available promptly so the start may be delayed until 10:00am and so finish at 4.30pm.  
Assessment day: 1<sup>st</sup> April 9am -4pm

Yours sincerely



**Lisa Morris**  
Senior Education Improvement Adviser – Early Years  
Learning and Skills Division