**Registering with Ofsted**

**Before registration**

Prospective childminders are required to attend a childminder briefing session.  The briefing session is **free** of charge. Dates for future briefing sessions will be added [here](https://www.solgrid.org.uk/eyc/training/).  Please email  [eyenquiries@solihull.gov.uk](mailto:eyenquiries@solihull.gov.uk) to express an interest.

Registered childminders and all childcare providers must follow the requirements of the Statutory Framework for the Early Years Foundation Stage (2017).  These include the Safeguarding and Welfare Requirements and the Learning and Development Requirements.  These documents can be found on the Foundation Years website [www.foundationyears.org.uk](http://www.foundationyears.org.uk/)

Before you can apply to Ofsted, you, and everyone in your household over 16 will need to have an enhanced DBS check.  Ofsted carry out these checks for childminders and anyone connected with their registration. You can obtain a DBS check [here.](https://www.ofsteddbsapplication.co.uk/step-one)

**Pre-registration training**

Although childminders are not required to have a formal childcare qualification they must have completed training which helps them to understand and implement the EYFS before they can register with Ofsted or a Childminder Agency.  If you already have a childcare qualification or have experience in working within the requirements of the EYFS you may not need to do any additional training.

In Solihull we have implemented a Childminder Induction Programme which ensures that anyone registering as a childminder has the necessary skills to fulfil the requirements.

**Due to the current situation and Covid-19 restrictions we are not delivering any face to face training at this time.  You can still access online training from other organisations as detailed below.**

**The Training Course**

Should you then decide that you would like to progress, [the Induction programme](https://www.solgrid.org.uk/eyc/training/solihull-childminder-induction-programme/) is delivered flexibly, either on Saturdays, evenings or weekdays with an additional 2 Saturdays (or 4 evenings) for the First Aid training.

**It is essential that all of the sessions are completed.**

Non-attendance of any part of the course could result in the refusal of registration.  Solihull MBC is unable to provide additional training courses for students who do not complete all sessions.

**Course Cost**

The total cost of the course is £215 for Solihull Residents. This must be paid in full prior to commencing the course.  The course cost includes Safeguarding Awareness Raising training and Paediatric First Aid training.

For Out of Borough Residents the cost of the course is £242.

**To book:**

The cost of the course is:

£215 for Solihull residents

£242 for Out of Borough residents.

Payment must be made by cheque payable to Solihull MBC and given to the tutors leading the briefing session, or sent by post to:

Solihull Early Years & Education Improvement Service  
Solihull Council  
3rd Floor  
Manor Square  
Solihull  
B91 3QB

Please do not make payment until you have attended the briefing session. Course booking forms will be available at the session.

If you are unable to attend our training or a course isn’t available there are online courses that will also fulfil the requirements.  Ofsted have identified [Childminding UK](https://childmindinguk.com/) and [Pacey](https://www.pacey.org.uk/) as some of the organisations who provide appropriate training.  Other organisations also offer an online induction course.

Childminders must hold a paediatric first aid qualification. If you do not need to undertake the Induction training or have accessed training elsewhere, you can still access our first aid training.  Availability and booking arrangements can be found on the [training page.](https://www.solgrid.org.uk/eyc/training/)

Application process

When you have completed all of your training and have received your DBS checks for yourself and anyone over 16 who lives or works in your home, you can then complete Ofsted’s [online application.](https://www.gov.uk/guidance/apply-to-register-as-a-childminder) Ofsted will carry out checks on you and follow up references before they arrange the registration visit.  While you are waiting you can prepare for the visit.  You will need to show the inspector how you will implement the requirements of the EYFS.  [Here (Word)](https://www.solgrid.org.uk/eyc/wp-content/uploads/sites/31/2018/10/solgrid-registration-questions.docx) are some questions that might help you to prepare for your registration visit.  Spend a while thinking about how you would explain to the inspector what you would do.  The inspector will tell you at the end of the visit if they are going to register you or not.  Registering usually takes up to 12 weeks for childminders.

After registration.

When you are registered you will need to arrange public liability insurance and register with the  [Information Commissioner’s Office.](https://ico.org.uk/for-organisations/register/)

For information and free training around setting up a business click [here.](http://www.enterpriseforsuccess.co.uk/the-programme)

As a registered childcare provider you will also be able to offer 2, 3 and 4 year old funded places.  For more information and to register as a funded setting go to the [Family Information Service website (PDF)](http://www.solihull.gov.uk/Portals/0/FIS/activities/Application-for-Authorisation-for-EEF.pdf).

We really value the hard work, commitment and professional role that childminders play in providing high quality services to children and families in Solihull. Once childminders are registered with Ofsted they will continue to have access to support from Early Years and Education Improvement service to develop and enhance their practice.

**Cost of registering**

To help you to decide if this is something that you would like to do these are the approximate costs of setting up as a childminder

|  |  |
| --- | --- |
| Ofsted registration fee | £35 |
| Doctors certificate | £20 – £100 (approx.) |
| Training | £215 for Solihull residents (£242 for out of borough) |
| DBS checks | £50-60 (for each person over 16 living or working on the premises) with update (£13.00 per year) |
| Public Liability Insurance | £45 – £100 |
| Total | £365-£511 (for Solihull residents) |

**Additional costs**

You will also need to consider additional cost that you may incur in setting up your childminding business:-

Equipment – stair gates, pushchair, car seats, high chair, toys

Stationery – telephone, paper, printing

Bills and safety checks – electricity and electrical equipment, gas, boilers,

Insurance – car, home, and if in rented accommodation you must obtain written agreement from the land lord.

Any queries should be directed to Solihull Early Years & Education Improvement Service admin team who can be contacted on 0121 704 6150 or by email: [eyenquiries@solihull.gov.uk](mailto:eyenquiries@solihull.gov.uk)