

**Covid-19 Infection Prevention Advice for Holiday Clubs/Play Schemes in Solihull – Summer 2020**

**Free Public Health England resources (such as posters and digital resources) to support infection prevention in schools/settings can be found at:** [**https://coronavirusresources.phe.gov.uk/**](https://coronavirusresources.phe.gov.uk/) **These can be helpful in reminding staff and children of the protective measures. There are posters in the appendices of this guide too.**

**For general infection prevention advice, please contact Public Health at Solihull Council on 0121 704 6892 or email** [**contacttracing@solihull.gov.uk**](mailto:contacttracing@solihull.gov.uk)

1. **Introduction**

This guide is intended to support you in taking protective measures in the Holiday Club or Play Scheme to protect staff and children from Covid019 infection. If settings follow the guidance set out here they will effectively reduce risks and create an inherently safer environment.

1. **Prevention:**

The following steps should be implemented to reduce the Covid-19 risk:

1. **Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend the setting:**

* Holiday Club/play scheme leaders should clearly communication to their families (and repeat at regular intervals) that children/young people/staff who are symptomatic should not attend school and should access a test by visiting [www.nhs.uk/ask-for-a-coronavirus-test](http://www.nhs.uk/ask-for-a-coronavirus-test) or by contacting NHS 119 via telephone if no internet access This would also apply to any household member who develops symptoms.Testing is most effective on days 1 to 3 and can be done up to a maximum of day 5.
* Suspected cases and outbreaks need to be managed swiftly and effectively as per the flowchart for schools and educational settings here: 

1. **Socially distance as much as possible in well-ventilated rooms/outside:**

* Staff, children and young people should be spaced out as much as possible and maintain a 2m distance whenever they can to prevent close contact.
* Children/young people should be in well-ventilated rooms and be outside where possible for activities.
* Groups of children/young people should remain as consistent as possible and clear records kept of children/young people in certain groups on certain days.
* Every effort should be made to maintain distancing where possible and reduce mixing of groups of pupils with actions such as one-way systems for movement around the building.
* Toilets should be accessible throughout the sessions to reduce gathering at break times.

1. **Hands should be cleaned thoroughly more often than usual**

* Hands should be washed regularly when at the setting (e.g. after arriving, after break times, before lunch and before leaving). Staff/children should be encouraged to wash their hands before leaving the house in a morning and when they return after being at the setting.
* Soap and water and regular handwashing for at least 20 seconds is the best way of staying safe. Hand washing with soap employs mechanical action that loosens bacteria and viruses from the skin, rinsing them into the drain. Drying hands afterwards makes the skin less hospitable to the virus. Hand sanitiser can be effective if soap is not available or the situation makes using soap less feasible (i.e. when outside) but using hand sanitiser provides none of the virus-destroying friction that rubbing your hands together and rinsing with water provides. It can be a useful alternative, however, if hand washing is not readily available.
* Hand sanitiser needs to be used safely to prevent ingestion and possible alcohol poisoning. Wording on this can be found here: 

1. **Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach**

* Respiratory hygiene is extremely important and regular reminders and posters to support this should be used in settings. Asking parents/carers and staff to bring in supplies of tissues for their or their child’s own personal use can also support this.
* Public Health England does not (based on current evidence) recommend the use of face coverings in educational settings. This evidence will be kept under review.

1. **Areas in use should be cleaned regularly, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach**

* Cleaning should be more regular than pre-Covid and should comply with [national guidance](https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings). Soft furnishings, such as sofas, armchairs bean bags and soft toys should be regularly steam cleaned. If this is not possible, they should not be used in settings.
* A Public Health England Infection Prevention Checklist can be found here: 

1. **Where necessary, wear appropriate personal protective equipment (PPE)**

* PPE is required if a staff member has to be within 2m of a symptomatic child/young person. **If a distance of 2m cannot be maintained from the symptomatic child/young person while they are waiting to be collected, a disposable apron, disposable gloves and a fluid-resistant face mask should be worn.**
* **If a child/young person become Covid-19 symptomatic on site** (persistent cough, raised temperature, loss/change in normal taste/smell), they need to be isolated as soon as possible whilst awaiting collection. They should be in a room behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.
* If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else.
* PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). More information on PPE use can be found in the [safe working in education, childcare and children’s social care settings, including the use of personal protective equipment (PPE)](https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe) guidance.

1. **Response to any infection:**
2. **Engage with the NHS Test and Trace process**

If a child/young person/staff member is symptomatic for Covid-19 they should be isolated at home and the testing flowchart (as in point 1 above) should be followed. A setting should follow any instructions given to them by NHS Track and Trace to reduce further infection as far as possible.

1. **Manage confirmed cases of coronavirus (COVID-19)**

Confirmed cases of Covid-19 in the setting need to be reported to Public Health England using the online reporting system available here: <https://surveys.phe.org.uk/TakeSurvey.aspx?SurveyID=n4KL97m2I> or by telephone to **0344 225 3560** (opt 0 opt 2).

**Managing a potential Covid-19 outbreak in a Holiday Club/Play Scheme**

During the Covid-19 pandemic, you may be required to manage potential and/or confirmed cases of Covid-19 among staff members, children and young people in your holiday club/play scheme.

The **Top 5 take home messages** that are the most important aspects to be aware of are:

1. **Stay at Home:** Emphasise that symptomatic children/staff members (or those that have been **told to isolate** **as a** **close contact** of a confirmed case) **stay at home and get a test**. **Symptoms of** **Covid-19 are a raised temperature, a persistent cough and a loss/change in taste/smell** adhering to [guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection)
2. **Testing is key:** If a child/young person/staff member in a setting develops Covid-19 symptoms during a session, they need to go home and access a test as soon as possible. **This is very important to inform planning/management of the situation**. **Tests can be accessed online a**t [www.nhs.uk/ask-for-a-coronavirus-test](http://www.nhs.uk/ask-for-a-coronavirus-test) **or by phoning 119**.
3. **Don’t attend GPs:** Please inform families/staff that they **should not attend their GP practice** with Covid-19 symptoms.
4. **Notify:** If a student/staff member has a positive test result, **the school/setting needs to notify Public Health England (PHE)** using the online reporting system available here: <https://surveys.phe.org.uk/TakeSurvey.aspx?SurveyID=n4KL97m2I>

or by phone on **0344 225 3560** (opt 0 opt 2). Please also inform the **Public Health Team** at the Council on **0121 704 6892**.

1. **Advice/support:** If you have a **suspected case of Covid-19 within the setting** or would like some general advice, please phone **0121 704 6892** or email brief details to [contacttracing@solihull.gov.uk](mailto:contacttracing@solihull.gov.uk) to notify the Public Health department at Solihull Council.
2. **Contain any outbreak by following local health protection team advice**

Solihull Council are working very closely with Public Health England to manage potential and confirmed outbreaks in schools/settings in Solihull.

**For general infection prevention advice, please contact Public Health at Solihull Council on 0121 704 6892 or email** [**contacttracing@solihull.gov.uk**](mailto:contacttracing@solihull.gov.uk)

**Appendices 1 -3 follow on the next pages (these posters can be displayed in settings):**

Appendix 1: Covid-19 Know the Facts

Appendix 2: Covid-19 Reduce the Risks

Appendix 3: NHS Test and Trace

Public Health

Solihull Council

0121 704 6892

[contacttracing@solihull.gov.uk](mailto:contacttracing@solihull.gov.uk)

July 2020





