

SMBC Processes

Information in response to questions such as:

How will I claim?
How will I be paid?
How much paperwork is involved?

Provider Portal:

The council will introduce a Provider Portal from September 2017 with a vision to streamline and simplify the process by which providers claim Early Years funding for 2, 3 and 4 year old children and track / monitor applications for 30 hr childcare entitlement.

The Provider Portal is a secure, web-based solution that will enable PVI providers to submit advance claim information, final headcount details, and adjustment information on a termly basis.

The key benefits for the provider of using the Provider Portal are as follows:

- Simplifies the claims process by removing the requirement to print and complete forms by hand.
- Provides access to view up to date information on claims submitted for the current term, along with details of previous claims.
- Reduce the cost of submitting paperwork.

Re-validation of eligibility for 30hr childcare entitlement:

Parents will be required to re-validate their eligibility for 30hr childcare every 3 months. It is expected that processes will be put in place by to ensure that the re-validation is completed by the council where it has not been completed by a parent.