

Solihull Governor Services
Solihull School Governors' Training Programme
April 2018 – March 2019

New Clerk's Training Programme

Part 1 – Overview and Agendas
Part 2: - Minutes and Other Duties

This two-session course is aimed at clerks who are new to their role. The intended learning outcomes are that clerks will have increased their understanding of:

- Why schools have Governing Bodies;
- The key roles and responsibilities of the Governing Body Clerk;
- How to be effective in their own governing bodies;
- The importance of sound working relationships;
- How to access further support and training.

The seminars will cover the following Ofsted Links: The behaviour and safety of pupils and the quality of leadership and management.

These two seminars will be held every term on the following dates:

Summer Term: Part 1 – Tues, 8th May 2018 Sans Souci, 9.00-12.00
Part 2 – Thurs, 17th May 2018 Sans Souci, 9.00-12.00

Autumn Term: Part 1 – Wed, 12th September 2018 Sans Souci, 9.00-12.00
Part 2 – Wed, 19th September 2018 Sans Souci, 9.00-12.00

Spring Term: Part 1–Thurs, 10th January 2019 Civic Suite, 7.00-9.00pm
Part 2–Thurs, 17th January 2019 Civic Suite, 7.00-9.00pm