



UK Health  
Security  
Agency

## Diarrhoea and vomiting outbreak: action checklist

Date completed:
Checklist completed by (Print Name):
Name and telephone number of institution:
Name of Head Teacher/Manager:

	Yes	No	Comments:
Deploy 48-hour exclusion rule for ill children, young people and staff.			
Children and young people with symptoms to wait in an area away from communal/busy areas where they can be observed until parent/carer collects them			
Liquid soap and paper hand towels available at all hand wash basins			
Staff to check, encourage and supervise hand washing in children.			
Check that enhanced cleaning using appropriate products, that is, twice daily (min) cleaning is being carried out, (especially toilets, frequently touched surfaces, for example, handles and taps and including any special equipment and play areas). (See <a href="#">Preventing and controlling infections</a> section for detail). Ensure that all staff and contractors involved are aware of and are following the guidance.			
Disposable protective clothing available (for example, non-powdered latex or synthetic vinyl gloves and aprons).			
Appropriate waste disposal systems in place for infectious waste.			

	Yes	No	Comments:
Appropriate spill kit in place. Staff to wear appropriate PPE when dealing with spills, which should be removed and disposed of quickly			
Advice given on cleaning of vomit (including steam cleaning carpets and furniture or machine hot washing of soft furnishings).			
Clean and disinfect hard toys daily (with detergent and water followed by bleach/Milton). Limit and stock rotate toys.			
Suspend use of soft toys plus water and sand play and cookery activities during outbreak.			
Segregate infected linen (and use dissolvable laundry bags where possible).			
Consider having a box of spare clean clothing to replace soiled clothing			
Visitors restricted. Essential visitors informed of outbreak and advised on hand washing.			
New children joining affected class or year group suspended.			
Keep staff working in dedicated areas (restrict food handling if possible). Inform HPT of any affected food handlers.			
Trays of fruit/snacks to be covered until point of serving. Snacks should be served in individual bowls handed directly to children and young people			
Drink bottles clearly labelled with names			
Consider signage on doors advising of circulating illness with exclusion advice			
Check if staff work elsewhere and that all staff are well (including agency). Exclude if unwell (see above regarding 48-hour rule).			
HPT informed of any planned events at the institution.			