***Business Planning -Where to start…..For Childminders***

*Solihull MBC guide to registration -* [*Becoming an Early Years Provider in Solihull*](https://www.solgrid.org.uk/eyc/support/becoming-an-early-years-provider-in-solihull/)

 *Location, access, outdoor area, think about health and safety- stairs etc Do you have a downstairs toilet? Could you just use downstairs, for childminding.*

*What about planning permission? What is your offer?*

*Have you looked at supply and demand in this area? What competition do you have?*

*How to register – Ofsted* [*Become a childminder or nanny (England): Overview - GOV.UK*](https://www.gov.uk/become-childminder-nanny)

*What is expected at your registration visit?* [*Childminders and childcare providers: register with Ofsted - The registration visit - Guidance - GOV.UK*](https://www.gov.uk/guidance/childminders-and-childcare-providers-register-with-ofsted/the-registration-visit)

*Or register with a childminder agency.*

*Knowledge of the EYFS* [*Early years foundation stage statutory framework for childminders*](https://assets.publishing.service.gov.uk/media/6874e14383d39f474eb7d373/Early_years_foundation_stage_statutory_framework_for_childminders_.pdf)

***Insurance***

[*Morton Michel - Childminder Insurance*](https://www.mortonmichel.com/childminder-insurance)

[*Membership - Coram PACEY*](https://www.corampacey.org.uk/membership/)

[*Childminder Insurance - Childcare.co.uk*](https://www.childcare.co.uk/insurance/childminder)

[*Insurance | early years alliance*](https://www.eyalliance.org.uk/insurance)

*You need to think about, public liability insurance, personal accident cover, property insurance, employer liability insurance, indemnity insurance and business interruption insurance.*

***Training***

***Food Hygiene***

*Are you providing food? Register below…*

[*Safer food, better business (SFBB) | Food Standards Agency*](https://www.food.gov.uk/business-guidance/safer-food-better-business-sfbb)

*Work through this pack and keep as an ongoing document. You will get a visit but no time frame is given.*

***Safeguarding training***

*Solihull Metropolitan Borough Council offer Safeguarding training for the Designated Safeguarding Lead and for practitioners.*

[*Childminder Training*](https://www.solgrid.org.uk/eyc/training/childminder-training/)*– Training available through SMBC*

*Keep up to date with the SSCP, sign up to their newsletter here:*

[*safeguardingsolihull.org.uk/lscp/*](https://www.safeguardingsolihull.org.uk/lscp/)

*[Early years foundation stage statutory framework for childminders](https://assets.publishing.service.gov.uk/media/6874e14383d39f474eb7d373/Early_years_foundation_stage_statutory_framework_for_childminders_.pdf) page 23*

***Paediatric First Aid Training***

[*Early years foundation stage statutory framework for childminders*](https://assets.publishing.service.gov.uk/media/6874e14383d39f474eb7d373/Early_years_foundation_stage_statutory_framework_for_childminders_.pdf) *page 24*

[*Paediatric First Aid*](https://www.solgrid.org.uk/eyc/training/paediatric-first-aid/) *– Training available through SMBC*

***Health and Safety***

[*Health and Safety*](https://www.solgrid.org.uk/eyc/resources/safeguarding-and-welfare/health-and-safety/) *– resources available*

*[Early years foundation stage statutory framework for childminders](https://assets.publishing.service.gov.uk/media/6874e14383d39f474eb7d373/Early_years_foundation_stage_statutory_framework_for_childminders_.pdf)* *from page 16*

***CPD***

*Early Years staff should have continuous opportunities to up skill. This can include mentoring programs, workshops, conferences, online training and providing staff with progression opportunities. Investing in staff development or your own development, shows that you value their contributions and are committed to their growth, which help staff to feel happy, secure and motivated in their roles. Childminders often take part in online webinars/workshops through their insurer.*

***Documentation***

*Things to think about - Data protection/GDPR, policies and procedures, what information is required to be collected? How is it stored?* [*Register with ICO*](https://ico.org.uk/)*.*

[*Early years foundation stage statutory framework for childminders*](https://assets.publishing.service.gov.uk/media/6874e14383d39f474eb7d373/Early_years_foundation_stage_statutory_framework_for_childminders_.pdf)*–page 33*

***Employing staff / assistants / childminders***

[*Working with Other Childminders - Coram PACEY*](https://www.corampacey.org.uk/careers-in-childcare/childminders/working-with-other-childminders/)

***Branding and Marketing***

*Maybe think about your website, social media,* [*adding your details to the Family Information Service Directory*](https://edportals.solihull.gov.uk/Synergy/Live/SynergyWeb/Solihull_Childcare/Childcare.aspx)*, Logo etc*

[*Marketing and Promotion - childcareworks.org.uk*](https://childcareworks.org.uk/hub-for-providers/hub-early-years/marketing-and-promotion/)

[*How to Promote Your Early Years Setting or Wraparound Provision - childcareworks.org.uk*](https://childcareworks.org.uk/marketing-for-early-years-and-wraparound-providers/)

[*Marketing for Early Years and Wraparound Providers - Part 3: Methods - childcareworks.org.uk*](https://childcareworks.org.uk/marketing-for-early-years-and-wraparound-providers-methods/)

***Financial Planning***

*Funding – current Early years funding rates* [*Forms and Guidance*](https://www.solgrid.org.uk/eyc/eef/forms-and-guidance/)

[*Business Growth Hub*](https://www.businessgrowthwestmidlands.org.uk/funding/)

***Business Plan***

*Have you got one? Need help?* [*Business plan - Coram PACEY*](https://www.corampacey.org.uk/careers-in-childcare/setting-up-a-nursery/develop-and-write-a-business-plan/)