

### Early Years Inclusion, High Needs & Equipment Funding Application Flowchart

Level 1 Inclusion Fund	Level 2 High Needs Funding	Equipment Request	'No' Decision
<b>Step 1:</b> Child's details included	<b>Step 1:</b> Child's details included	<b>Step 1:</b> Child's details included	Children can't be EYI funded twice
<b>Step 2:</b> Child is in a Solihull setting	<b>Step 2:</b> Child is in a Solihull setting	<b>Step 2:</b> Child is in a Solihull setting and is a Solihull resident	
<b>Step 3:</b> Child is aged 3-4 years (EEF funding)	<b>Step 3:</b> Child is aged 2-4 years (EEF funding or exceptional case supported by a 0-25 SEND/ EY Team practitioner)	<b>Step 3:</b> Child is aged 9m to 4 years and is eligible for EEF [early education funding]	Too young/old for specific funding School YR- not eligible
Children who are undergoing a Solihull EHCP assessment [EEF age eligible] will be automatically funded at L2 (if not already funded) and the settings do not need to apply to the panel to receive this funding.			EHCP funding is agreed through EHC panel [not EYIF]
<b>Step 4:</b> The <a href="https://www.solgrid.org.uk/eyc/send/graduatedapproach-incl-ehcpprocess/">Graduated Approach</a> document identifies need at level 1	<b>Step 4:</b> The <a href="#">Graduated Approach</a> document - need identified at a higher level (L2). If the application is for L2 and L1 is evidenced in the application the child will be considered for L1 if age eligible and not already L1.	<b>Step 4:</b> Application includes full quote from relevant professional	Lack of supporting evidence
<b>Step 5:</b> Clear cost/description of use of funding linked to need			Additional evidence may be requested
<b>Step 6:</b> Clear history of the support so far and successes [reviewed plan(s)]			
<b>Step 7:</b> A parent has consented to the application [setting can evidence this]	<b>Step 7:</b> The form is signed/ supported by the Area SENCO/0-25 SEND and parent has consented	<b>Step 7:</b> The form is <u>signed</u> by 0-25 SEND Team/Area SENCO and parent	
<b>Step 8:</b> At least 1 reviewed plan is provided. This provides additional information to the brief summary in the form.	<b>Step 8:</b> At least 2 reviewed plans are provided. This provides additional information to the brief summary in the application form.		If this evidence is not shared with the panel, settings will be asked to resubmit.
The plan has intended outcomes and clear markers for progress and shows evidence of the assess, plan, do, review cycle. Targets are linked to need, chunked into appropriate achievable success markers and time specific to enable progress towards them to be measured at each review. <a href="https://www.solgrid.org.uk/eyc/eeef/early-years-inclusion-funding-for-early-education-funded-children/">https://www.solgrid.org.uk/eyc/eeef/early-years-inclusion-funding-for-early-education-funded-children/</a>			

Funding	Age range	Application process
TRANSITION level funding	The full EEF age range	EY Inclusion Support Practitioners only  A lump sum paid in 2 parts for additional resource when releasing staff to work with EYISPs. The amount is the same for all age ranges.
Under 2s funding	For EEF children who are under 2s EEF funded	SISS: Sensory and Physical Impairment team will typically submit this request. The graduated approach will be seen during the very frequent visits that SISS:SPI make to a setting. Reviewed plans should be evident.
2s funding	Both working parents and disadvantage funding age 2	Level 2 funding is available through application.  The panel will also consider exceptions who are not funded.  Evidence must be submitted alongside an application. Evidence = 2 reviewed plans. A SEND practitioner must agree funding level.
3s and 4s funding	For all 3 and 4 y/os	Level 2 funding -as above [2 reviewed plans]  Level 1 funding- an application with evidence of the graduated approach. Evidence = 1 reviewed plan.
Equipment fund	For 9m- 4 y/os EEF children who live in Solihull.	This application requires a quote from a relevant professional.
<b>My EYIF letter says 'this' [below] what does it mean .....</b>		
Resubmit when the child is the correct EEF age/ EEF eligible		Sometimes people submit a 2 y/o child for level 1 or when children are not yet 2 y/o EEF for L2. So, this is rejected with a request to reapply when the child is the correct age.
There was insufficient evidence		We need REVIEWED plans to show the graduated approach >APDR, so if this evidence is not submitted [1 reviewed plan at L1 and 2 reviewed plans at 2] then the application will be rejected. We also need confirmation of the level of need from a LA SEND practitioner.