

2 Year Old Funding Factsheet

Summer Term 2019

This factsheet offers information on how parents apply for the funding as well as the current criteria. It also includes the most frequently asked questions.



How parents can apply:

- ⇒ Online at www.solihull.gov.uk/2yearoldfunding and parents will receive email notification within 5 working days confirming if they are eligible or not
- ⇒ Paper application form which can be requested by contacting us on 0800 389 8667 or familyinfo@solihull.gov.uk
- ⇒ If a child receives Disability Living Allowance (DLA), has an EHC Plan, Statement of SEN, is Looked After or has left Local Authority Care through Special Guardianship Order, Adoption or Child Arrangement Order, they will need to send in specific evidence so they will need to call us on 0800 389 8667

If parents give their email address, they will be contacted by email. All parents will still receive their official approval letter with a booking form by email. If a parent has lost their letter, the childcare setting can phone us to confirm eligibility. We can only pay for children approved by Solihull so please check first that they have applied.

Criteria to receive 2 year old funding

- * Income Support
- * Income-based Jobseeker's Allowance (JSA)
- * Income-related Employment and Support Allowance (ESA)
- * Universal Credit—if a parent is entitled to Universal Credit they must have an annual net earned income equivalent to and not exceeding £15,400, assessed on up to 3 (three) of the parents most recent Universal Credit assessment periods.
- * Tax credits and they have an annual income of under £16,190 before tax
- * The guaranteed element of the State Pension Credit
- * Support through Part 6 of the Immigration and Asylum Act
- * The Working Tax Credit 4 week run on (payment when you stop qualifying for Working Tax Credit)
- * The child has a statement of Special Educational needs, or Education, Health and Care plan.
- * The child is in receipt of Disability Living Allowance
- * They are looked after by a Local Authority
- * They are no longer looked after by a Local Authority as a result of an adoption, special guardianship or a child arrangement order which relates to either or both of the following:- with whom the child is to live; when the child is to live with any person

Contact Family Information Service on 0800 389 8667 or familyinfo@solihull.gov.uk

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Frequently Asked Questions



⇒ Can an application be checked before a child turns 2 years of age?

Yes, we can check in the term that a child turns 2.

For example, if a child is 2 in November, we can check from the September term and let them know if they're eligible from the January term.

⇒ A child turns 2 at the beginning of January, April or September. When can they start?

The table below shows what term an eligible child can start.

A child who is 2 years old between:

1st January —31st March

1st April—31st August

1st September—31st December

Can access their place from the following:

Summer term

Autumn term

Spring term

⇒ Does a child need to be approved each term?

No, once a child has been approved we would not withdraw the funding, regardless of whether the parents circumstances have changed. The only time a parent would need to reapply is if they have been attending a childcare setting outside of Solihull, and are now wishing to attend a Solihull childcare setting.

⇒ A parent says they are eligible as they meet one of the criteria. Do they need to apply?

Yes, an application is needed to confirm eligibility for all children. We are not able to pay for a place for a child who has not had their application formally checked and approved by Solihull Family Information Service.

⇒ Can a 2 year old eligible child start during a term?

Yes, if the child has been approved by Solihull they are able to start during a term. You can claim EEF via the Provider Portal by submitting a child record for the weeks and hours they attend during the term. If the Provider Portal is closed (this is after the Pay-run for the final Headcount payment) you can still claim EEF for eligible children by completing and posting a Late Starter Form.



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⇒ Does the funding continue until 3 and 4 year old funding starts?

Yes, the 2 year old funding continues until 3 year old funding starts.

⇒ A child is moving to our setting having previously been somewhere else, do we need a new copy of their approval letter and booking form?

You will need to check that the child's application has been approved by Solihull Family Information Service before offering a funded place. You can request that the parent asks for a new copy of their approval letter and booking form or you can contact us directly to check if the child's application has been received and approved.

⇒ How is an application approved if the parent/guardian is applying under any of the criteria regarding disability or being Looked After?

The parent/carer will still need to make an application with ourselves, and we will need to ask them for further evidence to support their application. The parent/carer should contact us directly on 0800 389 8667.

⇒ How can I find out about the key dates for Early Education Funding for 2 year olds?

You can access information about the Early Education Fund key dates from the Provider Portal homepage. The homepage will list the dates for submitting child records for advanced and final payments; the date of Headcount Day and the final date to adding or deleting children from your Headcount claim so you can keep up to date with the actions you should complete to receive Early Education Funding for your eligible 2 year olds.