

Information about elected Parent Governor Representatives on Solihull Council's Children's Services, Education and Skills Scrutiny Board

Solihull Council is seeking to appoint two elected Parent Governor Representatives to the Children's Services, Education and Skills Scrutiny Board. Further information is set out below.

Introduction

Local authorities must ensure that Parent Governor Representatives are elected by the parent governors of local authority maintained schools (but **not** academies or free schools) and appointed to specific Council committees, sitting alongside elected councillors and other appointees. In Solihull that committee is the **Children's Services, Education and Skills Scrutiny Board**, which is responsible for providing overview and scrutiny of services for children and young people within the Borough.

The role of a parent governor representative is to:

- Attend and contribute to the meetings of the Children's Services, Education and Skills Scrutiny Board.
- Act as a non-political voice for parents in the area; representing to us the main education issues raised by parents of pupils attending local, maintained schools.
- Liaise with the other parent governor representatives on their own local authority.
- Establish good relations with other members of the Children's Services, Education and Skills Scrutiny Board; and
- Feedback our discussions and decisions made on education to the parents.

Parent Governor Representatives have full voting rights and contribute in the same way as the Board's other members.

Most members of Scrutiny Boards are elected councillors; however, all local authorities are required to co-opt Parent Governor Representatives to the committee dealing with education matters. The intention is to enable parents to have direct input to their local authority's policies on education provision for pupils of school age. Accordingly, such representatives do not just represent parent governors but are elected to represent **all** parents with children attending local, maintained schools.

The role of Scrutiny

The primary role of scrutiny is to hold local decision makers to account and to help improve local services by:

- Ensuring Corporate Priorities are met
- Policy review and development
- External scrutiny of other local organisations
- Performance management and review; and
- Examining matters of particular concern either within the council or within the community

Who can be a Parent Governor Representative?

The Parent Governor Representatives (England) Regulations 2001 require certain criteria to be fulfilled in order to be eligible for election as a Parent Governor Representative: the person must be a parent governor of a maintained school and must be the parent of a registered pupil educated at a school maintained by the local authority **at the time of election**. In addition, the following are not eligible to stand for election as a Parent Governor Representative:

- employees of the local authority;
- employees of schools maintained by the local authority (including both teaching and non-teaching staff);
- elected councillors;
- Parent Governor Representatives at other local authorities.

Please note: an election will only be held if there are more candidates than vacancies available. **All parent governors of maintained schools can vote in the election.**

Term of office

There are two Parent Governor Representatives and the term of office of both will be four years. Scrutiny Board meetings are held in the evening (usually a 6pm start) and there will be around five meetings a year. Agenda papers and further information on the work of the Children's Services, Education and Skills scrutiny Board can be found here [Information on the Children's Services, Education and Skills Scrutiny Board](#)

How are Parent Governor Representatives appointed?

We invite Parent Governor Representatives to self-nominate but, as stated above, please be aware that there will be an election if there are more candidates than vacancies.

If you would like stand for election, please complete and sign the attached nomination form, declaration of eligibility and personal statement and email it to governorservices@solihull.gov.uk before **5pm on 19th July 2021**.

Election of Parent Governor Representative to Solihull Council's Children's Services, Education and Skills Scrutiny Board

Nomination form

I wish to serve as a Parent Governor Representative on Solihull Council's Children's Services, Education and Skills Scrutiny Board and to be candidate if an election is necessary. I understand that I must sign the declaration of eligibility below and provide a personal statement.

| | |
|---------------------------|--|
| Forename(s): | |
| Last Name: | |
| Home Address: | |
| Contact Telephone Number: | |
| Email Address: | |
| Governing Board: | |
| Category of Governor: | |
| Date of election: | |
| Signed: | |
| Date: | |

Declaration of Eligibility *(must be completed)*

I declare that I am a parent governor of a maintained school and that I am a parent of a registered pupil educated at a school maintained by the local authority at the time of election. I declare that I am not:

- Employed by the local authority;
- Employed at a school maintained by Solihull Council either as teaching or non-teaching staff;
- A councillor of any local authority.

| | |
|--------------|--|
| Signed: | |
| Print Names: | |
| Date: | |

Now please complete the personal statement overleaf.

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Personal Statement

After having read the relevant information, please outline why you would like to be elected as a Parent Governor Representative on Solihull Council's Children's Services, Education and Skills Scrutiny Board. Please highlight any relevant experience and skills that you think will be useful.

Please limit your personal statement to no more than **500 words**.

Please remember: if there is an election, this is the candidate information that will be published.

| | |
|---------------------|--|
| Name of Nominee: | |
| Governing Board: | |
| Personal Statement: | |

This nomination form, declaration of eligibility and personal statement must be emailed to governorservices@solihull.gov.uk by the published deadline.