

## LA Core Briefings and Activities Programme – Autumn Term 2021

Solihull Early Years & Education Improvement Service is pleased to offer the following core information briefings and activities for schools, academies and colleges in the autumn term 2021. All activities will be virtual, usually via Microsoft Teams and joining instructions will be sent nearer the time. There is no charge for these events unless stated otherwise.

To book a place, please email delegate name/school/email address and the briefing title/date to: [inset@solihull.gov.uk](mailto:inset@solihull.gov.uk) unless stated otherwise.

<b>Date/Time</b>	<b>Core briefing/activity</b>	<b>Lead</b>	<b>Target Audience</b>
<b>8 September</b> 2.00 – 3.30pm  <i>(repeat of July 2021 session)</i>	<b>ECT Induction tutor training</b> This session will help induction tutors to understand: <ul style="list-style-type: none"> <li>• their statutory responsibilities within the new ECT framework</li> <li>• how they can support ECTs to be successful in their induction.</li> </ul> <p><b>Please note that there is a charge of £35 for this session.</b></p>	Natasha Chamberlain	ECT Induction tutors
<b>8 September</b> 3.45 - 5.00pm	<b>Exploring possibilities for the delivery of MFL in primary schools</b> <ul style="list-style-type: none"> <li>• approach to planning and teaching</li> <li>• examples of successful classroom practice</li> <li>• recording progression</li> </ul>	Marcela Martinez, class teacher.	All interested in MFL in primary: Head teachers, MFL subject leaders, class teachers.
<b>20 September</b> 1.00 - 2.00pm  <b>OR</b>  <b>17 November</b> 10.00 - 11.00am	<b>Performance Management for Support Staff *</b>	Nia Jones-Lee & Andrew Bragg (HR)	Headteachers, managers of support staff.
<b>24 September</b> 10.00am - 12noon	<b>Appraising Teachers / Pay Policy *</b> An overview of the appraisal process for teachers and approaching pay decisions.	School Improvement & HR	Headteachers and school leaders with line management responsibility for teachers.
<b>29 September</b> 1.30 – 3.00pm	<b>New to EYFS in Solihull</b>	Lisa Morris	Early Career Teachers, Teachers and practitioners new to EYFS, Experienced EYFS leads new to Solihull.
<b>30 September</b> 9.30am - 12.30pm  <b>OR</b>  <b>10 November</b> 9.30am - 12.30pm	<b>Designated Teacher / FE Coordinator for Looked After Children Core Training – Part 1</b> 'Raising the Attainment of Looked After Children in Education'. Including:  (Continued.....)	Alecia Oliver-Adams & Lisa Cameron	New and experienced: <ul style="list-style-type: none"> <li>• Designated teachers.</li> <li>• Further Education LAC Coordinators.</li> <li>• Support staff that work with Looked After Children in schools and colleges.</li> </ul>

	<ul style="list-style-type: none"> <li>• What does it mean to be 'looked after'?</li> <li>• Statutory meetings and who are involved.</li> <li>• The barriers to educational achievement and how to overcome these</li> <li>• Protective factors that promote achievement for looked after children</li> <li>• The Personal Education Plan (PEP) process.</li> <li>• Pupil Premium Plus</li> </ul>		
<b>4 October</b> 9.00 - 11.00am	<b>Reading moderation Y1</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'  For this term's guidance, please see <a href="#">here</a>	Susan Hickerton	Year 1 teachers
<b>4 October</b> 1.00 - 3.00pm	<b>Reading moderation Y2</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'  For this term's guidance, please see <a href="#">here</a>	Susan Hickerton	Year 2 teachers
<b>5 October</b> 9.00 - 11.00am	<b>Reading moderation Y3</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'  For this term's guidance, please see <a href="#">here</a>	Susan Hickerton	Year 3 teachers
<b>5 October</b> 1.00 - 3.00pm	<b>Reading moderation Y4</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'  For this term's guidance, please see <a href="#">here</a>	Susan Hickerton	Year 4 teachers
<b>6 October</b> 9.00 - 11.00am	<b>Reading moderation Y5</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'  For this term's guidance, please see <a href="#">here</a>	Susan Hickerton	Year 5 teachers
<b>6 October</b> 1.00 - 3.00pm	<b>Reading moderation Y6</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'  For this term's guidance, please see <a href="#">here</a>	Susan Hickerton	Year 6 teachers

<p><b>6 October</b> 10.00am - 12noon</p>	<p><b>Sickness Absence Management *</b> Guidance on using the SAM policy to support all school staff.</p>	<p>Kimberly Wiggins &amp; Suki Samra (HR)</p>	<p>Headteachers, managers of support staff.</p>
<p><b>19 October</b> 9.30am - 12.30pm</p>	<p><b>Network meeting for Designated Teachers / FE Coordinators for Looked After Children</b> As requested by Designated Teachers, regular network meetings will now take place.  This is an opportunity for staff to keep up to date on local and national developments and to share good practice.  Designated Teachers may benefit from support that is specific to their school or role. Time has been allocated during the meeting to address any particular queries. If attendees have specific questions, please send these by Tuesday 12<sup>th</sup> October 2021 to Alecia Oliver-Adams: <a href="mailto:alecia.oliveradams@solihull.gov.uk">alecia.oliveradams@solihull.gov.uk</a> or to Lisa Cameron: <a href="mailto:lcameron@solihull.gov.uk">lcameron@solihull.gov.uk</a> . These will be covered in the Question / Answer session.</p>	<p>Alecia Oliver-Adams &amp; Lisa Cameron</p>	<p>New and experienced:</p> <ul style="list-style-type: none"> <li>• Designated teachers</li> <li>• Further Education LAC Coordinators</li> <li>• Support staff that work with Looked After children in schools and colleges.</li> </ul>
<p><b>19 October</b> 9.30 - 11.00am</p> <p><b>OR</b></p> <p><b>21 October</b> 1.30 - 3.00pm</p>	<p><b>PVI settings early years Leaders and Managers</b></p> <p>Please book this session using the early years booking form <a href="#">here</a></p>	<p>Early Years Team</p>	<p>PVI setting leads 2s room Wrap-around After school care with EYFS may also find the meeting useful.</p>
<p><b>21 October</b> 4.00 – 5.00pm</p>	<p><b>Healthy schools briefing</b> This briefing will support schools who are due to submit their whole school review in order to maintain Solihull healthy school status during the autumn or spring terms. There will be opportunity to look at examples of good practice and advice on avoiding common pitfalls.</p>	<p>Natasha Chamberlain</p>	<p>PSHE / Healthy school leads.</p>
<p><b>3 November</b> 9.15 - 11.45am</p>	<p><b>Maths moderation for year 1 teachers with a focus on <i>place value, addition and subtraction</i></b></p> <ul style="list-style-type: none"> <li>• To discuss, and agree on, the appropriate evidence required in order to moderate teacher assessments</li> <li>• To focus discussions on pupils who are borderline judgements</li> <li>• To have the opportunity to share ideas for activities and assessment opportunities with colleagues in the same year group</li> </ul> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Donna Wright</p>	<p>Year 1 teachers</p>

<p><b>3 November</b> 1.15 – 3.45pm</p>	<p><b>Maths moderation for year 2 teachers with a focus on <i>place value, addition and subtraction</i></b></p> <ul style="list-style-type: none"> <li>• To discuss, and agree on, the appropriate evidence required in order to moderate teacher assessments</li> <li>• To focus discussions on pupils who are borderline judgements</li> <li>• To have the opportunity to share ideas for activities and assessment opportunities with colleagues in the same year group</li> </ul> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Donna Wright</p>	<p>Year 2 teachers</p>
<p><b>8 November</b> 9.00 – 11.00am</p>	<p><b>Writing moderation Y1</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'</p> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Susan Hickerton</p>	<p>Y1 teachers</p>
<p><b>8 November</b> 1.00 - 3.00pm</p>	<p><b>Writing moderation Y2</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'</p> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Susan Hickerton</p>	<p>Y2 teachers</p>
<p><b>9 November</b> 1.30 - 3.00pm</p> <p><b>OR</b></p> <p><b>10 November</b> 9.30 - 11.00am</p>	<p><b>EYFS Leaders and Managers - Schools</b></p> <ul style="list-style-type: none"> <li>• Opportunity to talk to other leads about curriculum design and implementation</li> <li>• sharing experiences -baseline and teacher assessment (NELI) etc</li> <li>• EYFS updates from the LA and national</li> </ul>	<p>Lisa Morris and Early Years Team</p>	<p>Early years / phase 1 leads in Solihull Schools</p>
<p><b>9 November</b> 9.00 - 11.00am</p>	<p><b>Writing moderation Y3</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'</p> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Susan Hickerton</p>	<p>Y3 teachers</p>
<p><b>9 November</b> 1.00 - 3.00pm</p>	<p><b>Writing moderation Y4</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'</p> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Susan Hickerton</p>	<p>Y4 teachers</p>
<p><b>10 November</b> 9.00 - 11.00am</p>	<p><b>Writing moderation Y5</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'</p> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Susan Hickerton</p>	<p>Y5 teachers</p>

<p><b>10 November</b> 1.00 - 3.00pm</p>	<p><b>Writing moderation Y6</b> Please bring one sample of a pupil's work who is working 'At The Expected Standard'</p> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Susan Hickerton</p>	<p>Y6 teachers</p>
<p><b>11 November</b> 9.15 - 11.45am</p>	<p><b>Maths moderation for year 3 teachers with a focus on <i>place value, addition and subtraction</i></b></p> <ul style="list-style-type: none"> <li>• To discuss, and agree on, the appropriate evidence required in order to moderate teacher assessments</li> <li>• To focus discussions on pupils who are borderline judgements</li> <li>• To have the opportunity to share ideas for activities and assessment opportunities with colleagues in the same year group</li> </ul> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Donna Wright</p>	<p>Year 3 teachers</p>
<p><b>11 November</b> 1.15 - 3.45pm</p>	<p><b>Maths moderation for year 4 teachers with a focus on <i>place value, addition and subtraction</i></b></p> <ul style="list-style-type: none"> <li>• To discuss, and agree on, the appropriate evidence required in order to moderate teacher assessments</li> <li>• To focus discussions on pupils who are borderline judgements</li> <li>• To have the opportunity to share ideas for activities and assessment opportunities with colleagues in the same year group</li> </ul> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Donna Wright</p>	<p>Year 4 teachers</p>
<p><b>12 November</b> 10.00am - 12noon</p>	<p><b>Management of change briefing *</b> An overview of the MoC Policy, constructing a good business case, cost implications and the legalities underpinning this process.</p>	<p>Hilary Hargrave (HR)</p>	<p>School leaders, governors with responsibility for finance/staffing and finance managers/bursars.</p>
<p><b>17 November</b> 1.15 - 3.45pm</p>	<p><b>Maths moderation for year 5 teachers with a focus on <i>place value, addition and subtraction and statistics</i></b></p> <ul style="list-style-type: none"> <li>• To discuss, and agree on, the appropriate evidence required in order to moderate teacher assessments</li> <li>• To focus discussions on pupils who are borderline judgements</li> <li>• To have the opportunity to share ideas for activities and assessment opportunities with colleagues in the same year group</li> </ul> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Donna Wright</p>	<p>Year 5 teachers</p>

<p><b>18 November</b> 1.15 - 3.45pm</p>	<p><b>Maths moderation for year 6 teachers with a focus on <i>place value, addition and subtraction, multiplication and division</i></b></p> <ul style="list-style-type: none"> <li>To discuss, and agree on, the appropriate evidence required in order to moderate teacher assessments</li> <li>To focus discussions on pupils who are borderline judgements</li> <li>To have the opportunity to share ideas for activities and assessment opportunities with colleagues in the same year group</li> </ul> <p>For this term's guidance, please see <a href="#">here</a></p>	<p>Donna Wright</p>	<p>Year 6 teachers</p>
<p><b>29 November</b> 1.15 - 3.45pm</p>	<p><b>Science moderation Y1 &amp; Y2</b> Further details to follow</p>	<p>Kathryn Grahame</p>	<p>Year 1 &amp; Year 2 teachers</p>
<p><b>30 November</b> 1.15 - 3.45pm</p>	<p><b>Science moderation Y3 &amp; Y4</b> Further details to follow</p>	<p>Kathryn Grahame</p>	<p>Year 3 &amp; Year 4 teachers</p>
<p><b>1 December</b> 1.15 - 3.45pm</p>	<p><b>Science moderation Y5 &amp; Y6</b> Further details to follow</p>	<p>Kathryn Grahame</p>	<p>Year 5 &amp; Year 6 teachers</p>
<p><b>2 December</b> 9.30am - 12.30pm</p>	<p><b>Designated Teacher for Looked After Children – Core Training Part 2</b> 'Raising the Attainment of Looked After Children in Education'.</p> <ul style="list-style-type: none"> <li>What constitutes a good quality PEP?</li> <li>Hosting a meeting</li> <li>Staffing structures to support PEP process</li> <li>Voice of Child / Consultation</li> <li>Annual Report and LAC Policy</li> </ul>	<p>Alecia Oliver-Adams / Lisa Cameron</p>	<p>New and experienced:</p> <ul style="list-style-type: none"> <li>Designated teachers.</li> <li>Further Education LAC Coordinators.</li> <li>Support staff that work with Looked After Children in schools and colleges.</li> </ul>
<p><b>2 December</b> 1.30 - 3.00pm</p> <p><b>OR</b></p> <p><b>3 December</b> 9.30 - 11.00am</p>	<p><b>EYFS ELG Moderation - PSED and Mathematics</b></p> <ul style="list-style-type: none"> <li>To share evidence samples which demonstrate elements of the new ELGs</li> <li>Agreement trialling with reference to the DfE exemplar video materials (if available by this date)</li> <li>Practitioner reflection and discussion of the expectations of the ELGs</li> </ul>	<p>Jayne Draper / Early Years team</p>	<p>Teachers and practitioners working in Reception</p>
<p><b>TBC</b> <b>October 2021</b></p>	<p><b>References – policy / writing / responding to reference requests *</b> 1.5 hour briefing session.</p>	<p>Andrea Ashley (HR)</p>	<p>School leaders, line managers</p>
<p><b>TBC</b></p>	<p><b>Safer Recruitment training</b> The course is run in 3 modules and delegates must complete all 3 to receive a certificate.</p> <ul style="list-style-type: none"> <li>Module 1 – Setting context of safer recruitment, the legal framework (Continued.....)</li> </ul>	<p>School Improvement &amp; HR</p>	<p>Those who will take part in recruitment and selection of staff in a position of trust.</p> <p>Office/administrative staff involved in the recruitment process.</p>

	<ul style="list-style-type: none"> <li>• Module 2 – The recruitment process from planning to selection</li> <li>• Module 3 – Completing pre-employment checks and instilling culture of vigilance</li> </ul> <p><b>To register for the next available dates, please email delegate name and email to <a href="mailto:inset@solihull.gov.uk">inset@solihull.gov.uk</a></b></p>		
<b>To be arranged</b>	<p><b>Mental Health Awareness (MHFA England half day aware course) *</b>  <b>4 hours classroom delivery</b></p> <p>This course is designed to be run face to face where this is possible with current restrictions and guidelines. Hilary can deliver a limited number of courses for either 4 hours (e.g. on an inset day) or in 2 x 2 hour sessions (e.g. after school finishes). For more details and to discuss feasibility please contact Hilary direct: <a href="mailto:hhargrave@solihull.gov.uk">hhargrave@solihull.gov.uk</a></p>	Hilary Hargrave (HR)	<p>Schools who buy into the HR Advisory Service: School Leaders, line managers and those with responsibility for colleagues' well-being.</p> <p>8 people minimum / 16 people maximum.</p>

\* Please note that for all HR sessions, priority will be given to those schools buying in to HR Services

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