**Solihull Headteachers' Conference**

**Booking Form**

**23rd and 24th January 2020**

**Ardencote Hotel**

The Cumsey, Lye Green Road,

Claverdon, Warwick, CV35 8LT

Please complete and return to jawatts@solihull.gov.uk by Thursday 19th December 2019.

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| We are delighted to be able to offer one free place to each school. For information about fees for additional delegates, please see the list of fees at the bottom of this form.  |

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| **Delegate Name:**  | **School:**  |
| **Residential Delegate** I wish to attend the Heads’ Conference on a Residential Delegate Basis.  This includes: Morning coffee, afternoon tea and lunch on both days, plus evening meal, overnight accommodation and full English breakfast on Friday, conference facilities and speakers. | **Yes / No** |
| **Day Delegate** I wish to attend the Heads’ Conference on a Day Delegate Basis. Please indicate which day(s) you wish to attend.This includes: Morning coffee, afternoon tea and lunch, conference facilities and speakers. | **Yes / No****Thu / Fri / Both** |
| **Please provide details of any special requirements (including dietary):** |

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| **Only to be completed where fees apply** |
| **Order No:**  | **Debit Code / Invoice Address:** |

Signed:……………………………………………… Date: ………………………….

**Early booking is recommended as residential places are limited!**

This is a firm booking, we will not be able to offer any refunds for cancellations or non-attendance.

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| **Fees for additional delegates:*** Residential delegate: £390
* Day delegate (one day): £150
* Day delegate (two days): £250
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