



Schools Entry Form

First Prize: £100 | Second Prize: £50 | Third Prize: £25 | Awarded as book vouchers for the school library.
Three Entry Categories: 7-11 | 12-16 | 17-25*

Judges 2019

We're really excited about our judges for this, the first Lichfield Cathedral Poetry Festival, and we're sure you will be too. ANNOUNCEMENTS COMING VERY SOON!

Entry Details

Please complete this form in BLOCK CAPITALS and send it along with your school's poems to The Word Poetry Competition, Chapter Office, 19A The Close, Lichfield, WS13 7LD. We request that there is a single named contact at the school who completes the entry details. We require one entry form per 30 pupils, roughly one per class.

School Name _____

Contact Name _____

School Address _____

Email _____

Phone _____

PLEASE NOTE: For all school entries, as per the conditions of entry in this pack, the individual poems should not include the student's name on the poem itself. However, to distinguish entries, the poems accompanying each entry form need to be numbered from 1-30 (so as to distinguish poems with the same title and/or opening lines). Each poem submitted from a school also needs to contain, on the back of the poem, the name of the school and the student's year group. This again helps to identify the student once the selection of winning poems has been made.

*Students aged 17 and over should enter using the individual entry form available on the Cathedral's website and winning poems in this category will be awarded cash prizes. For information and entry, please visit: www.lichfield-cathedral.org

No.	Title of Poem	Student Name	Age Category
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Privacy

Lichfield Cathedral is committed to respecting your privacy and protecting your personal information. We will only use the personal information you have provided here to administer your entry under the competition's terms and conditions. You can review our Privacy Notice online at <https://www.lichfieldcathedral.org/home/privacy-policy> which clearly outlines how your personal data is used and your legal rights regarding its use. You have the right to amend your data or withdraw consent regarding its use at any time.

Conditions of Entry

1. Poems must be written on the theme of either 'Awe and Wonder' (for the two lower age categories) or 'Light in our Darkness' (for the two older age categories).
2. For each category the prizes will be £100 for 1st prize, £50 for 2nd prize, and £25 for 3rd prize. For the two lower age categories, the value of the prizes will be awarded in book vouchers for the school library. For the two older age categories, the value of the prizes will be awarded as cash.
3. Poems submitted for the 7-11 and 12-16 categories must be entered through a school. If participating students are due to change school during the competition, the student or teacher must let the competition organiser know. If a change of school does occur, the winning school is the one that originally entered.
4. Home educated students may enter independently using the individual entry form into the two lower categories. Winning poems in these two categories will receive the equivalent value prize in book vouchers and this will be awarded to the entrant's named educator.
5. The winning poems, alongside seven others from each category, will be chosen to be displayed in Lichfield Cathedral from the end of November until early January.
6. All poems must be original, the entrant's own work, and must not have been published, self-published, published on a website or broadcast (except in an individual school magazine), nor entered in other competitions.
7. Each poem must be given a title.
8. Entries must be typed in black, 12pt, Times New Roman and printed single sided on A4. Any entries that are not typed will not be considered. The maximum length per entry is 24 lines (including line breaks and excluding title).
9. The entrant's name must NOT appear on the submitted poem. Poets of winning poems will be named and acknowledged in print.
10. All poems must be accompanied by a fully completed entry form.
11. All entries must be posted to: Lichfield Cathedral Poetry Competition, 19A The Close, Lichfield, WS13 7LD. We cannot accept email entries under any circumstances.
12. Authors/entrants must ensure that they keep a copy of their poem(s) as poems cannot be returned. For administrative reasons entries cannot be acknowledged.
13. Poems must have been received on or before Thursday 3rd October (National Poetry Day) at 5pm.
14. Age category eligibility will be defined by the entrant's age as of 3rd October 2019.
15. Entrants must be resident in the United Kingdom and be written in English. The competition excludes present Lichfield Cathedral employees and their immediate family.
16. The copyright of each poem remains with the author. However, authors of the winning poems, by entering the competition, grant Lichfield Cathedral the right in perpetuity to publish and/or broadcast their poem. Use of the poems elsewhere for one year from October 2019 is subject to permission from Lichfield Cathedral.
17. Short listed and winning poets will be expected to be available for publicity around the awards and where possible to attend a prize giving ceremony. Poets may also be recorded at the ceremony or for promotion of the prizes.
18. Please read the rules carefully. Entries which do not meet the competition's criteria or breach the above rules will be disqualified. Judges decisions will be final and individual feedback will not be provided.