

To all Schools/Academies

CHILDREN'S SERVICES AND SKILLS

Council House, Manor Square
Solihull, West Midlands B91 3QB
Tel: 0121 704 6620
Email:
www.solihull.gov.uk

Your Ref:

Please ask for: Clair McNeill

Our Ref: CM/kes

Date: 11 February 2019

Dear Colleague

Ofsted Protocol

Ofsted have been busy this term; we have already had a number of inspections in the authority. I thought it would be timely to revisit the protocol for maintained schools when you get the Ofsted call.

When you receive the call informing you of your inspection, please can you ring into the school improvement office (0121 704 6620). Speak with your adviser if they are available and if not speak with myself or another member of the team. It would be helpful at this stage to have the name/names of the inspectors.

Your school adviser will make contact (if you were unable to speak to them after calling the office) with you to offer support and to establish timings for a conversation with the inspectors. Wherever possible, your adviser will come into school to have this conversation, although some inspection teams prefer to speak on the phone. If your school adviser is unavailable on the day, then I will have that conversation on their behalf.

Your school adviser will attend the feedback at the end of your inspection but if they are unable, another member of the team will attend. There may be a rare occasion when no one can attend just because of the short notice but we will endeavour to prioritise these meetings.

We know how stressful it can be when you do get that call and we want to support you and support your school to achieve the best possible outcome.

If there are any issues at all during your inspection then please get in touch with me as soon as you can.

If your school is an academy we would want to support you in the same way, particularly if you have been working with your school adviser. However, this will be by your invitation only.

Kind regards



Clair McNeill

Team Manager for Education Improvement Service
Learning and Skills Division