



Solihull
METROPOLITAN
BOROUGH COUNCIL

Headteacher/Principal/Centre Manager

CHILDREN'S SERVICES AND SKILLS

Council House, Manor Square
Solihull, West Midlands B91 3QB
Telephone: 0121 704 6620
Email: cmcneill@solihull.gov.uk
www.solihull.gov.uk

Your Ref.

Please ask for: Clair McNeill

Our Ref. CM/kes

Date: 12 September 2018

Dear Headteacher/Principal/Centre Manager

As you will now be aware we have a new school improvement strategy which will support the way we, as a team of advisers, work with your school. In order to get a clear overview of your school and to support our work with you, we are asking all schools to share a copy of their school improvement plan and self-evaluation form with their attached adviser.

If you are happy to do this, please can you send these documents to your adviser as soon as they are ready. These will be saved in a confidential folder for your school and will support the school improvement work we do with you. If you do not want to share these prior to a visit, then please could you have them ready to talk about at subsequent visits. If you want to discuss this can you contact your school adviser in the first instance or myself as team leader.

We are really looking forward to working with you during this academic year.

Kind Regards

Clair McNeill

Team Manager for Education Improvement
Education Improvement Service
Education & Skills Division

