



HR Core briefings and activities Programme – Autumn Term 2018

HR is pleased to offer the following core information briefings and activities for schools, academies and colleges in the autumn term 2018. There is no charge for these events but please note that lunch is not provided.

To book a place, please email delegate name/school and the briefing name/date to inset@solihull.gov.uk Briefings are held at Sans Souci Training Centre unless stated otherwise.

Date/time	Core briefing/activity	Lead	Target Audience
10 th October 09:30 – 12:30 Sans Souci Room 1.01	Capability Policy – support staff Capability policy, performance 8 tool, skills to manage poor performance, performance improvement plan	Suki Samra/Sarah Treneer (HR Advisors)	Line managers in schools
20 th November 13:00 – 16:30 Sans Souci Room G.01	Sickness Absence Management HR policies within SMBC relating to health, absence, well-being	Kimberley Wiggins. Suki Samra (HR Advisors)	Line managers in schools
21 st November 13:30 – 16:30 Sans Souci Room 1.01	Managing staff through uncertainty Uncertainty, change and crisis can all have a negative impact on performance and working relationships. This workshop is designed to explore the typical causes and effect of uncertainty and give you strategies to manage the impact.	Sarah Treneer (OD Lead Childrens and Skills)	Line managers in schools School Governors
30 th November 09:00 – 12:00 Sans Souci Room G.03	Tricky conversations 1000's of conversations happen in organisations every day but some conversations are more	Sarah Treneer (OD Lead Childrens and Skills)	Line managers in schools School Governors

	<p>difficult to have than others. This workshop is designed to enable you to have conversations around those tricky issues that can appear challenging to tackle.</p>		
	<p>Bespoke If you have specific development needs within your school for example issues around conflict, team development, planning days, leadership development, resilience or wellbeing we can explore a bespoke offer to meet your specific needs</p>	<p>E-mail sarah.treeneer@solihull.gov.uk Telephone 0121 704 6767 (OD lead Childrens and Skills)</p>	