

To: Headteachers/Principals

CHILDREN'S SERVICES AND SKILLS

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Your Ref.

Please ask for: Donna Wright

Our Ref. DW/kes

Date: 30 April 2018

Dear Colleague

**(For schools with KS1 and 2 pupils)
KS1 and Year 6 Writing Moderation**

Schools will be informed on **18th May 2018** whether or not they are within the 25% of schools selected for statutory moderation this year. If you do not receive an email on this date and you have pupils in key stages 1 and/or 2, please contact Donna Wright, the LA moderation manager, at the email address shown above. The moderation window will be between **4th - 28th June 2018**.

'**Meet the moderator**' sessions have been organised for the end of May, please be prepared to attend these sessions should you be selected.

Key stage 1: 22nd May 2018 3:30pm – 5:00pm Sans Souci

Key stage 2: 24th May 2018 3:30pm – 5:00 pm Sans Souci

A **Moderation Handbook** has been developed (attached below) and provides all the key information about this process including our local agreement and appeals process.

KS1 and 2 SAT Monitoring Visits

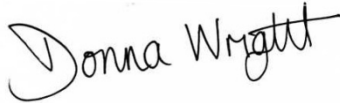
During a 3 week period, week beginning **7th May 2018**, LA advisers will be making unannounced visits to monitor KS1 and 2 test paper storage and administration of KS2 tests. Further information about what to expect from these visits can be found in the DfE Guidance '**Key stage 2 tests: monitoring visits guidance March 2018**' (attached below). For further information, please contact Donna Wright, the LA moderation manager, at the email address shown above.

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(For schools with KS1 pupils)
Year 1 Phonics Monitoring Visits

During a 3 week period, week beginning **4th June 2018**, LA advisers will be making unannounced visits to monitor the phonics screening check. Further information about what to expect from these visits can be found in the DfE Guidance '**Phonics screening check: monitoring visits guidance**' (attached below). For further information, please contact Donna Wright, the LA moderation manager, at the email address shown above.

Yours sincerely



Donna Wright
Senior Education Improvement Adviser
Early Years and Education Improvement Service
Learning and Skills
Solihull MBC