

## Core Briefings and Activities Programme – Summer Term 2018

Solihull Education Improvement Service is pleased to offer the following core information briefings and activities for schools, academies and colleges in the Summer Term 2018. There is no charge for these events but please note that lunch is not provided at full day events.

To book ONE place per school, please email delegate name/school and the briefing name/date to [INSET@solihull.gov.uk](mailto:INSET@solihull.gov.uk) Briefings are held at Sans Souci Training Centre unless stated otherwise.

Date/Time	Core briefing/activity	Lead	Target Audience
<b>20 April</b> 8.30 – 11.00am  <i>Sans Souci</i>	<b>Management of Change Briefing</b> <ul style="list-style-type: none"> <li>• Overview of the Management of Change Process</li> <li>• Focus on the consultation period and plotting a timeline</li> <li>• Supporting colleagues through the change process</li> <li>• Understanding of the legal position</li> </ul>	<b>HR</b> Hilary Hargrave	School Leaders, Governors
<b>4 May</b> 1.15 – 4.00pm  <i>Sans Souci</i>	<b>Writing Moderation Y5</b> An opportunity for schools to moderate together and engage in professional discussion about end of year expectations for Year 5 to keep on track for expected standard at the end of KS2. Teachers should <ul style="list-style-type: none"> <li>• bring along 4 copies of a pupil writing collection that has <u>already been moderated and judged internally</u> to be working at the expectation for Year 5</li> <li>• attach a copy of the criteria the school uses to make their judgement.</li> </ul>	<b>SEIS</b> Collette Higgins	Year 5 teachers
<b>11 May</b> 9.00am – 12.00  <i>Sans Souci</i>	<b>Writing Moderation Y2</b> An opportunity for schools to moderate together and engage in professional discussion about the criteria for the National Standards. Teachers should <ul style="list-style-type: none"> <li>• bring along 4 copies of a pupil writing collection that has <u>already been moderated and judged internally</u> to be at the expected standard</li> <li>• attach the Year 2 paperwork that will be sent to participating schools towards the end of March.</li> </ul>	<b>SEIS</b> Collette Higgins	Year 2 teachers
<b>11 May</b> 1.15 – 4.00pm  <i>Sans Souci</i>	<b>Writing Moderation Y6</b> An opportunity for schools to moderate together and engage in professional discussion about the criteria for the National Standards. (Cont'd.....)	<b>SEIS</b> Collette Higgins	Year 6 teachers

	<p>Teachers should</p> <ul style="list-style-type: none"> <li>bring along 4 copies of a pupil writing collection that has <u>already been moderated and judged internally</u> to be at the expected standard</li> <li>attach the Year 6 paperwork that will be sent to participating schools towards the end of March.</li> </ul>		
<p><b>14 May</b> 9.00am – 12.00</p> <p><i>Sans Souci</i></p>	<p><b>Writing Moderation Y3 &amp; Y4</b> An opportunity for schools to moderate together and engage in professional discussion about end of year expectations in writing for lower KS2 pupils. Teachers should</p> <ul style="list-style-type: none"> <li>bring along 4 copies of a pupil writing collection that has already been moderated and judged internally to be working at end of year expectations</li> <li>attach a copy of the criteria the school uses to make their judgement.</li> </ul>	<p><b>SEIS</b> Collette Higgins</p>	<p>Year 3 and Year 4 teachers</p>
<p><b>16 May</b> 4.00 – 5.00pm</p> <p><i>Sans Souci</i></p>	<p><b>Healthy Schools Surgery</b> This briefing will support schools who are due to submit their Whole School Reviews in order to maintain Solihull Healthy School Status during the summer or autumn terms. There will be opportunity to look at examples of good practice and advice on avoiding common pitfalls.</p>	<p><b>SEIS</b> Natasha Chamberlain</p>	<p>PSHE/Healthy School Leads</p>
<p><b>18 May</b> 1.30 – 4.00pm</p> <p><i>Sans Souci</i></p>	<p><b>Maths Moderation Y1 &amp; Y2</b> Full details will follow.</p>	<p><b>SEIS</b> Donna Wright</p>	<p>Teachers who wish to moderate pupils' work against the year 1 and 2 programmes of study.</p>
<p><b>18 May</b> 9.00 – 3.30pm</p> <p><i>Sans Souci</i></p>	<p><b>Secondary SENCO conference</b> Agenda to follow.</p>	<p><b>SEIS/SISS</b> Clair McNeill &amp; Paula Thompson</p>	<p>Secondary SENCOs</p>
<p><b>21 May</b> 9.30am – 4.00pm</p> <p><i>The Loft, Bluebell Centre, Chelmsley Wood, B37 5EX</i></p>	<p><b>Safer Recruitment</b> To ensure school leaders are trained in safe recruitment so that they are able to fully meet requirements of:</p> <ul style="list-style-type: none"> <li>Keeping Children Safe in Education</li> <li>School Inspection handbook</li> <li>Relevant employment legislation</li> <li>Recruitment policy and procedures</li> <li>Inspecting Safeguarding in maintained schools and academies</li> </ul>	<p><b>SEIS</b> Lorraine Lord &amp; Hilary Hargrave</p>	<p>Headteachers, Governors with responsibility for safer recruitment or the Chair, Business manager or administrator with responsibility for administrative and/or record keeping aspects of safer recruitment (e.g. single central record).</p>
<p><b>22 May</b> 9.30am – 4.00pm</p> <p><i>Sans Souci</i></p>	<p><b>Mental Health – Raising Awareness in Education</b> Training for Designated Teachers for Looked After Children</p>	<p><b>SEIS (LACES Team)</b> Alecia Oliver-Adams. Training led by specialist trainer from ACE Education Training Provider.</p>	<p>New and experienced Designated Teachers and support staff for Looked After Children in schools.</p>

<p><b>24 May</b> 9.00am – 3.30pm</p> <p><i>Sans Souci</i></p>	<p><b>Primary SENCO conference</b> Agenda to follow.</p>	<p><b>SEIS/SISS</b> Clair McNeill &amp; Paula Thompson</p>	<p>Primary SENCOs</p>
<p><b>25 May</b> 1.30 – 4.00pm</p> <p><i>Sans Souci</i></p>	<p><b>Maths Moderation Y3 &amp; Y4</b> Full details will follow.</p>	<p><b>SEIS</b> Donna Wright</p>	<p>Teachers who wish to moderate pupils' work against the year 3 &amp; 4 programmes of study.</p>
<p><b>7 June</b> 9.30am – 3.30pm</p> <p><i>Sans Souci</i></p>	<p><b>Supporting Children who are Adopted or Subject to Child Arrangement Orders – Good Practice in Education</b> The new duties and responsibilities for virtual schools, schools and designated teachers will come into force from Sept 2018. This day covers:</p> <ul style="list-style-type: none"> <li>• The revised statutory guidance on promoting the education of looked after children.</li> <li>• The revised statutory guidance on the roles and responsibilities of the designated teacher for looked after and previously looked after children.</li> <li>• Adoption / the adoption process and good practice in education.</li> <li>• Implications of the statutory guidance for schools.</li> <li>• How the virtual school and schools can meet the new requirements.</li> </ul>	<p><b>SEIS (LACES Team)</b> Alecia Oliver Adams &amp; Lisa Cameron</p>	<p>New and experienced Designated Teachers and support staff for Looked After Children in schools.</p>
<p><b>13 June</b> 1.30 – 3.30pm</p> <p><i>Sans Souci</i></p>	<p><b>EAL Network Meeting</b> Agenda to be distributed nearer the time.</p>	<p><b>SEIS (EAL Team)</b> Helen Rowe</p>	<p>EAL co-ordinators and teachers with responsibility for EAL in both Primary and Secondary Schools.</p>
<p><b>15 June</b> 1.30 – 4.00pm</p> <p><i>Sans Souci</i></p>	<p><b>Maths Moderation Y5 &amp; Y6</b> Full details will follow.</p>	<p><b>SEIS</b> Donna Wright</p>	<p>Teachers who wish to moderate pupils' work against the year 5 &amp; 6 programmes of study.</p>
<p><b>Saturday</b> <b>16 June (Childminders)</b> 9.30am – 12.00 <i>or</i> <b>25 June (Schools &amp; Settings)</b> 9.00am – 12.00 <i>or</i> <b>25 June (Schools &amp; Settings)</b> 1.00 – 4.00pm</p> <p><i>All at Sans Souci</i></p>	<p><b>30 Hours Early Education Entitlement &amp; EYFS Special Education Needs</b> These events aim to:</p> <ul style="list-style-type: none"> <li>• Improve knowledge of what high quality SEND provision looks like and celebrate success</li> <li>• Signposting to resources</li> </ul>	<p><b>SEIS</b> Julie Revels and members of the LA EY/SAT teams.</p>	<p><b>16 June</b> Childminders although other providers are also welcome.</p> <p><b>25 June</b> Schools and Settings although childminders are also welcome</p>
<p><b>19 June</b> 4.00 – 5.00pm</p> <p><i>Sans Souci</i></p>	<p><b>Online Safety Briefing</b> Delegates will:</p> <ul style="list-style-type: none"> <li>• Discuss progress/developments</li> <li>• Have opportunity to bring specific issues to a 'surgery' session.</li> <li>• Identify next steps and additional support needs.</li> </ul>	<p><b>SEIS</b> Natasha Chamberlain &amp; David Butt</p>	<p>ICT/Computing Leads</p>

<p><b>2 July</b> 9.00am – 12noon</p> <p><i>Sans Souci</i></p>	<p><b>Attendance Conference</b></p> <ul style="list-style-type: none"> <li>• Understanding schools' attendance data</li> <li>• Categorising school absence</li> <li>• An opportunity to explore strategies around raising attendance rates of pupils and working with those pupils who are persistently absent.</li> </ul>	<p><b>SEIS</b> Clair McNeill</p>	<p>Headteachers, senior leaders, staff involved in attendance.</p>
<p><b>3 July</b> 9.30am – 3.30pm</p> <p><i>Sans Souci</i></p>	<p><b>Training for 'Looked After Children' Coordinators in Further Education Provisions.</b></p> <p>'Raising the Attainment of Looked After Children in Education'</p> <ul style="list-style-type: none"> <li>• 'Looked After' status and barriers to achievement</li> <li>• PEP process</li> <li>• What constitutes a good quality PEP?</li> <li>• Hosting a meeting</li> <li>• Statutory meetings</li> <li>• Young Person's voice / consultation</li> </ul>	<p><b>SEIS (LACES Team)</b> Alecia Oliver-Adams &amp; Lisa Cameron.</p>	<p>New and experienced LAC Coordinators in Further Education Providers</p>