

# Shaping Solihull

## Minutes of the Solihull Schools' Strategic Accountability Board Meeting Wednesday 10<sup>th</sup> May 2017 Civic Suite

<b>Present:</b>	Caroline Brookes Antoinette Fisher Des Foxon Jenny Godsall Gemma Hobbs Dennis Jordan Phil Leivers David Lewis Lynda Mackay Julie McCarthy Cllr Ken Meeson Louise Minter Amanda Mordey Jacque Nicholls Lynne Russell Karen Scott Janette Smith Lindsey Thorne	NUT Governor, Dorridge Primary School St George & St Teresa Catholic Primary School Knowle CE Primary Academy Teaching School (St Peter's) Governor, St Mary's & St Margaret's CE (Aided) Primary School Assistant Director: Learning and Skills Chair of Finance Work Group and member of Schools Forum Governor, Knowle CE Primary Academy and Chair, SGA Coppice Junior School Cabinet Member for Children's Services, Education and Skills Streetsbrook Infant & Early Years Academy and Chair, SSSAB Forest Oak School and Merstone School Dickens Heath Community Primary School Castle Bromwich Infant School Greswold Primary School Alderbrook School Peterbrook Primary School
<b>Guests:</b>	Natasha Chamberlain Yvonne Obaidy Bev Petch Marian Webb	Associate Adviser: Sex and Relationships/Drugs Collaborative Lead - Community Capacity Senior Education Adviser & Alternative Provision Transformation Lead Bardardo's
<b>Apologies:</b>	Kara Evans Deb Wilson	Shirley Heath Junior School Yorkswold Primary School
<b>Minutes:</b>	Jane Watts	Schools Forum Secretary

Item	Action
<b>1</b>	<b>Welcome and Apologies</b> Apologies had been received from Kara Evans and Deb Wilson.
<b>2</b>	<b>Alternative Provision Conference</b> Bev Petch informed the group about an Alternative Provision Conference which is taking place in Solihull from 9am-1pm on 3 <sup>rd</sup> July 2017. All secondary Headteachers will be invited but it would be more appropriate for collaboratives to each send a primary schools representative who could disseminate information to colleagues. The following representatives were agreed: <ul style="list-style-type: none"> <li>• Evolve: Lindsey Thorne</li> <li>• Mosaic: Julie McCarthy (to be confirmed)</li> <li>• Rurals: Martin Murphy (to be confirmed)</li> <li>• Synergy: Louise Minter/Jacque Nicholls</li> <li>• Unity: Deb Wilson</li> </ul>
<b>3</b>	<b>Minutes of Previous Meeting</b> The minutes of the meeting held on 15 <sup>th</sup> March 2017 were agreed as a true record once the following amendment has been made: <ul style="list-style-type: none"> <li>• Item 2 – History and Geography: Assessment Without Levels for PE is the only guidance that is outstanding.</li> </ul>

<p><b>3</b></p>	<p><b>Matters Arising</b></p> <p><b>Assessment Without Levels</b> LM will chase the guidance for PE.</p> <p><b>Meeting with Julian Knight MP</b> JG gave feedback on the meeting with Julian Knight MP which went as well as can be expected. He assured them that he would take their concerns to the appropriate meetings etc but the election has since stalled everything. It was noted that feedback from Jane Hutchinson's separate meeting with the MP would be useful. LM thanked those involved for giving up their time.</p> <p><b>School Leadership Working Group</b> Emma Collins has now received the information she needs from collaboratives.</p> <p><b>SSSAB SEND Task and Finish Group</b> The first meeting of this group would take place on 12<sup>th</sup> May 2017.</p> <p><b>Managing Allegations Against Staff Policy</b> This policy had been circulated and two briefings will be taking place.</p> <p><b>Emails from the LA</b> PL reported reluctance in some parts of the council to commit to a single weekly email from the LA but he would continue to pursue it.  KS and CKM arrived.</p>	<p>LM</p>
<p><b>4</b></p>	<p><b>Pupil Voice (Priority 6)</b></p> <p>LM welcomed Yvonne Obaidy who is taking a significant lead in developing collaborative councils. YO circulated an 8 week plan for SSSAB to comment on and agree the Deliverables and Milestones Plan.</p> <p>The following points were raised:</p> <ul style="list-style-type: none"> <li>• There had been no interest in developing a collaborative council in the Rurals collaborative when it had been raised previously. This was due to difficulties around staff time and the commitment to organise.</li> <li>• It would be more viable for staff to attend if collaborative councils took place after school or late in the school day on a termly basis, with the onus on parents being responsible for transporting their children.</li> <li>• The purpose of the collaborative councils is to receive input from children which will help change the services on offer to them. There needs to be a constant conversation about the council's agenda and the link between school council and collaborative council is important.</li> </ul> <p>It was agreed to report back to collaboratives that lead members from each school would attend a one hour twilight training session. Each school would have 2 pupils attending the collaborative councils as follows:</p> <ul style="list-style-type: none"> <li>• Infant Schools: 2 children from Year 2</li> <li>• Junior Schools: 2 children from Year 6</li> <li>• Primary Schools: 2 children from Year 2 and 2 children from Year 6.</li> </ul> <p>Each collaborative council would be quite large so it was agreed to split the meetings in to groups which would be led by the older pupils, with plenty of adults present to facilitate.</p> <p>It was also agreed that if a school wishes to engage but is in a collaborative that chooses not to be involved they can join another collaborative if they wish.</p> <p>A copy of the Active Engagement Strategy - which outlines how collaborative councils feed in to the youth council - would be circulated.</p>	<p>Collaboratives</p>

<p><b>5</b></p>	<p><b>SSSAB Strategic Plan</b></p> <p><b>Update on Priorities</b></p> <p><b>Priority 1 – Curriculum and Assessment</b></p> <ul style="list-style-type: none"> <li>• The School Improvement Group had decided not to set up more task and finish groups for assessment without levels in foundation subjects.</li> <li>• The data team had informed the School Improvement Group about developments with SIMS. LM asked collaborative leads to ensure schools are aware and to contact the SIMS Team for training.</li> <li>• Donna Wright will be attending the School Improvement Meeting in September for a discussion about Bright Pi and supporting children at greater depth. SSSAB will be funding this work so there will be no cost to individual schools.</li> <li>• Only two schools had requested a peer to peer review this term. The sustainability of the scheme was questioned and it was acknowledged that more people are needed to become reviewers. Teaching School will be submitting a bid for funding through the Strategic Schools Improvement Fund some of which may be able to be used to fund cover.</li> <li>• The plan was to work with the LA about providing a programme of moderation for schools as support may not be available next academic year. Feedback had been that some of the moderation had not been good this year and PL stated that moderation carried out by schools, collaboratives and the LA needs to be co-ordinated. He informed the group that the LA is being moderated by STA on Key Stage 2 this year so advisers will be observed when moderating for writing. LM reported that the School Improvement Group had asked for guidance around the initial assessments to be given at a forthcoming Headteachers’ Briefing.</li> <li>• A Task and Finish Group is working on transition.</li> <li>• JN had given a presentation on Life Ready at Heads Partnership in March. All actions are being addressed including a celebration event taking place on 13<sup>th</sup> June 2017. JW will circulate the invitation to all schools.</li> </ul> <p><b>Priority 2 – Leadership Development</b></p> <ul style="list-style-type: none"> <li>• CPD Programme for Leaders and Teaching School Offer are on track.</li> <li>• ITT has not started yet.</li> </ul> <p><b>Priority 3 – SEND</b></p> <ul style="list-style-type: none"> <li>• Capacity Building: LM had mentioned the possibility of getting Jigsaw funded at the Heads Partnership Meeting in March.</li> <li>• The SSSAB SEND Task and Finish Group had been set up to address the Schools Led Model.</li> <li>• A Task and Finish Group will be set up to address transition for children with SEND in the Autumn Term, to include representatives from secondary schools.</li> </ul> <p><b>Priority 4 – EYFS</b></p> <ul style="list-style-type: none"> <li>• LR reported that one of the focuses of the EYFS Work Group is to establish a definition of ‘school ready’.</li> <li>• Extending EAL guidance work is being extended to EYFS.</li> </ul> <p><b>Priority 5 - Early Help</b></p> <p>This item continues to be unpopulated and it was agreed to remove this item from the Strategic Plan. LM will update the document and it can then be shared with other headteachers.</p>	<p>Collaborative Leads</p> <p>JW</p> <p>LM</p>
<p><b>6</b></p>	<p><b>Feedback from Work Groups</b></p> <p>Minutes of the working groups had been circulated. The most recent SSSAB SEND minutes had not been circulated and LM gave an update. The following comments were made:</p> <ul style="list-style-type: none"> <li>• AM shared some feedback around why so few applications are received for Education Psychology posts in Solihull.</li> </ul>	

	<ul style="list-style-type: none"> <li>• A company called Head Lines had been contacting Headteachers about supplying an Education Psychology service to schools. LM confirmed that the SSSAB SEND Task and Finish group would be considering how developing the Education Psychology service would benefit children and young people in Solihull and this will be fed back to SSSAB via SSSAB SEND. Please contact LM if you are interested in joining the group.</li> <li>• PL stated that a sufficiency plan is underway and Headteachers of special schools had been invited to a feedback session.</li> </ul> <p><b>Heads Partnership</b> Following a discussion it was agreed to continue using the Manor Hotel for Heads Partnership Meetings in 2017-2018 and breakfast on arrival would be available rather than lunch. Headteachers were asked to inform their collaboratives that the Heads Partnership Meeting on Thursday 29<sup>th</sup> June 2017 will be about mental health well-being and LMc was asked to inform governors at the next SGA meeting. LMc stated that governors are aware of staff mental health stress issues and CB stated that there had been a marked increase in people contacting the NUT about this.</p> <p>CB left the meeting. NC and MW arrived.</p>	<p>Collaboratives LMc</p>
<p>7</p>	<p><b>Update from Councillor Ken Meeson</b></p> <ul style="list-style-type: none"> <li>• David Peplow had been appointed to the position of LSCB Chair.</li> <li>• There is not a lot happening at the moment due to the forthcoming general election. However, education and mental health, particularly children’s, will come under scrutiny by whichever party forms the new government.</li> <li>• Andy Street has been voted in as Mayor for the Combined Authority and he has responsibility around the skills agenda. The Combined Authority has set up a well-being board to look at common issues and children’s mental health well-being.</li> </ul> <p>CKM left the meeting.</p>	
<p>8</p>	<p><b>Jigsaw</b></p> <p>Natasha Chamberlain and Marian Webb were present to inform the group about Jigsaw. Marian introduced herself as Assistant Director, Barnardo’s and Senior Manager, Primary Mental Health part of Solar. Part of their responsibility is to support schools in relation to children’s emotional health and well-being and they were tasked to come up with a strategy and plan for schools</p> <p>Feedback from the 15 schools that already use Jigsaw had been very positive and research had shown that it has a positive impact on children’s health and well-being. This led them to think that if every primary school used it there would be a solid foundation for children’s health and well-being across the borough. The barrier had been the cost so a special rate had been negotiated for all primary schools to receive the package and training opportunities. This will be funded through the Transformation Plan and there will be no charge or future costs to schools.</p> <p>The 15 schools who had already paid for Jigsaw will unfortunately not receive their money back and there was a discussion about SSSAB or the rest of the schools potentially making some kind of contribution back to those schools. LR offered to look at the possibility of SSSAB paying some compensation although the remaining funds are limited.</p> <p>Letters will go out to schools inviting them to a day’s training on 19<sup>th</sup> July 2017 at Sans Souci and a further session will take place in the Autumn – all primary schools, including those already using Jigsaw, will be invited.</p> <p>There will be a different approach for secondary schools which should be ready for implementation in 2019.</p>	

	<p>It was confirmed that Forest Oak and Hazel Oak will have Jigsaw but Reynalds Cross and Merstone might benefit from other more suitable resources. However NC confirmed that it could go into Merstone if AM judged it to be suitable.</p> <p>NC and MW left the meeting.</p>	
9	<p><b>LA Update</b></p> <ul style="list-style-type: none"> <li>• A bid had been submitted, at the request of the DfE, for a free special school provision but it had been unsuccessful (with only 20 out of 140 bids being approved). The LA is keen to find ways of meeting that need so they are trying to find a sponsor.</li> <li>• Consultants have been looking at the special schools estate around meeting need and use. One of the upshots has been +16 provision and work is going on around meeting their needs.</li> <li>• Bev Petch has submitted her report on Alternative Provision and the post of Strategic Lead – Alternative Provision will be established.</li> <li>• A consultation around transport bus routes has just been completed which may affect some schools. However, nothing is happening at the moment due to Purdah.</li> <li>• Cabinet will be making decisions about several proposed school expansions.</li> <li>• PL had attended the launch of Solihull's Autism Strategy and noted that no schools had been invited although the strategy has implications for them. LM confirmed that although SSSAB SEND had submitted their recommendations for the strategy no schools had been invited to the launch event. PL will feed this back.</li> <li>• The following new appointments had been made: <ul style="list-style-type: none"> <li>▪ Rob Morrissey is the new Headteacher at St Alphege.</li> <li>▪ Steven Steinhaus is the new Principal for the Solihull Academy – Alternative Provision.</li> </ul> </li> </ul> <p>Schools had not received this information and reiterated that one email a week from the LA covering everything would be extremely helpful.</p> <ul style="list-style-type: none"> <li>• Management of Change for the School Improvement and Early Years Teams had been delayed and the new team will be in place in January rather than September. This will provide time to consult with schools about the new service.</li> <li>• The School Improvement Strategy Fund (£130m nationally) was being rolled out through the Regional School Commissioner's office and sub-regional groups within that. PL and GH explained about the bidding process but unfortunately any queries about this will not be addressed until after the General Election. The deadline for the first round of bids is 23<sup>rd</sup> June 2017. The Teaching School Alliance had met with the LA about schools that would meet the bidding criteria. They will then meet with sub-regional group to decide how to put a bid together.</li> </ul>	PL
10	<p><b>Forum Update</b></p> <p>The Forum Report had been circulated and DL added the following points:</p> <ul style="list-style-type: none"> <li>• Finance Work Group: The final picture is a forecast surplus of £27,000 for the DSG which is considerably down on the earlier forecast of a surplus of £499,000. This is due to growth in numbers and top-up funding.</li> <li>• Capital Work Group: The government had announced £2.4 billion for schools to help with increased numbers but Solihull received nothing.</li> <li>• SEND Work Group: There was concern around post 16 and careers advice.</li> </ul>	
11	<p><b>Collaborative Fund Update</b></p> <p>LM asked for collaboratives to please provide her with a monitoring statement with a broad overview and spending impact. Please send to LM by 19<sup>th</sup> May 2017.</p> <p>LR circulated the SSSAB Monitoring Statement. Please note that red print refers to SSSAB money and blue print refers to Partnership money. There may be some changes in the Partnership side due to contributions from academies or secondary schools.</p>	Collaboratives

	DL confirmed that Steve Fenton had submitted proposals to update the banding descriptors for each level of additional need to the Finance Work Group and that there would need to be a consultation.	
<b>12</b>	<b>SSSAB Forward Plan</b> LM circulated the SSSAB Forward Plan.	
<b>13</b>	<b>Any Other Business</b> <b>Schools Forum Membership</b> Roberta Narrowway's term of office on Schools Forum would finish at the end of term and LM asked for Mosaic to establish who would sit on the group from September. She reiterated how important it is that there is representation from all five collaboratives and that representatives commit to attend every meeting. JMc to action.  It was also noted there are only ever three Headteachers at the Finance Work Group meetings. Membership of all the Forum groups to be added to the next SSSAB agenda.  As this was her penultimate SSSAB meeting, JMc was also asked to bring her replacement Mosaic representative on SSSAB to the next meeting.	JMc  Agenda  JMc
<b>14</b>	<b>Date of Next Meeting</b> 8.30am, Wednesday 21 <sup>st</sup> June 2017 in Room 1.02, Sans Souci	